

FACILITIES COMMITTEE CHARTER

The facilities committee is concerned with the maintenance and operation of all land, buildings, facilities, and equipment owned by the District.

The committee will be composed exclusively of Board Members and Administration. The Superintendent often attends these meetings and is an ex-officio member of the committee. Other staff members may be invited to the committee meetings when specific topics are on the agenda.

The committee will be composed of 2 or 3 Board Members selected by the Board President, the Director of Finance and the Director of Facilities/Grounds.

The committee will typically meet once a month in-person however there may be additional meetings as issues arise that need committee attention via in-person or virtual meeting. The monthly agenda will be set by the Director of Finance and emailed to committee members at least 3 days prior to the scheduled meeting.

The purpose of the committee for Facilities and Grounds is as follows:

1. The committee should address facilities strategic planning and implementation, including but not limited to the following:
 - a. Oversight of capital projects and the Buildings Condition Survey.
 - b. Recommend a short term and a long term facilities plan.
2. The committee should monitor program conformance of ongoing projects and identify deviations from:
 - a. Education specification
 - b. Program scope
 - c. Cost
3. The committee should help develop or revise district policy related to facilities and grounds including but not limited to the following:
 - a. Facility use
 - b. Facility charges
 - c. Naming rights
 - d. Development opportunities
4. When necessary, the committee should facilitate coordination of functions with other Board committees.

The first goal of this committee would be to present a 10 year long term facilities plan to the full board.

Approved by BOE action 9.22.2020